



**SPRING
HILL
BAND**

Director: Daryl Jack

Spring Hill High School
1 Raider Lane
Columbia, TN 38401

www.springhillband.org

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GOALS

- Develop music skills
- Encourage life-long music participants and/or consumers
- Develop leadership skills
- Increase student personal responsibility

GUIDING PRINCIPALS

- What you give is what you get, when you get - you have more to give
 - Band is a win, win
- Work towards perfection

EXPECTATIONS

- Desire to achieve excellence
- Show pride and respect for all equipment, uniforms, instruments, buses, etc.
- Be on time to rehearsals and performances
- Attend all rehearsals and performances
 - Have all necessary instruments, music, supplies, and equipment at all rehearsals and performances
- Have appropriate behavior in public

Welcome

Spring Hill High School's band program has become well known, not only for its high standards of performance, but also for the quality of experience given to its members. As you participate in the program and continue to grow, this will become more and more clear to you, as it has to literally hundreds of students before you. The pride and sense of camaraderie, that are the cornerstones of our band, will profoundly impact your future.

It is our intent that this handbook be used by students, parents, administrators, staff and directors as a convenient source of information regarding the varied aspects of the Spring Hill High School Band program.

We have tried to cover as thoroughly as possible every facet of the program. Students and parents are encouraged to read this handbook very carefully. SHHS Band members will be expected to understand and abide by all the rules and regulations set forth in this book.

Contact Us

Band cell phone: 615.972.4986

School phone: 931.486.2207

Mr. Jack's email: jackd@k12tn.net

Band Parent email: shhsmusicclub@hotmail.com

Band website: www.springhillband.org

Facebook Page: Spring Hill High School Music Club

Classes Offered at SHHS:

- **Concert Band** – (course named Wind – Marching/Concert) Open to all students (grades 9-12) with prior band experience, this class will concentrate on developing basic playing skills such as tone production, rhythmic proficiency, intonation, and technical ability, as well as preparation and performance of fine concert band literature as well as further development of individual and ensemble playing skills, with emphasis on the performance aspects of wind band music. This ensemble will perform on several concert programs and in concert festivals. There will be out-of-school time required for performances. In addition, students are strongly encouraged to participate in the marching band.

- **Percussion Class** - (course named Percussion – Marching/Concert) Open to students in grades 9-12, with director approval. All percussion students are assigned to this class. This group will concentrate on performance in all areas of percussion.

- **Marching Band** - is an extracurricular activity at SHHS. Marching band members perform at football games, marching band contests, parades, and other civic ceremonies. Membership in the marching band is open to all band members enrolled in a band class at SHHS. Marching band requires a fee to cover the costs of membership. Once a commitment is made to the activity, all scheduled performances and rehearsals are required for the members. Absences will affect the student's ability to participate in marching band. (Refer to Marching Band Section of this handbook for detailed information)

- **Flag Line** - Membership in the flag line is by audition only. The student agrees to attend all rehearsals and performances, including summer activities. Students in the flag line that also play instruments should be enrolled in the appropriate band class period. The flag line is an intense, physical, outdoor activity. Performing in the flag line requires that students be in excellent physical condition. Our experience has been that students with chronic respiratory, cardiac, or other sun or heat-related problems, as well as problems with the knee, ankle, hip, elbow, and shoulder joints will encounter serious obstacles to performing with the proficiency necessary to earn and maintain performance status.

Band Student Leadership

- **Section Leaders** – Picked by the band director. Section leaders are usually, but not always, a senior. Section leaders are required to attend leadership camp in the summer as a group. Section leaders who fail to do their job may be replaced by the band director at any time. Leadership skills are assessed beginning in 9th grade.
- **Flag Line Captain** – Picked by the director and the flag line instructor. This person is required to attend leadership camp in the summer with the section leaders. The flag captain will run flag practice in the absence of the flag instructor.
- **Drum Major** – Picked by audition. Drum majors generally serve as assistant drum major for at least a year and as drum major for the remainder of their high school career. Audition classes are taught by the current drum major. Class will include conducting skills, marching commands and salutes. Drum majors are encouraged to attend private drum major lessons set up by the director.

Concert and Percussion Class Policies

Band is a unique course at Spring Hill High School. It has curricular requirements, just as any other academic discipline, but it also has out-of-class time requirements. The strength of the band program is the consolidation of these requirements into one performance based, academic course of study. The level of commitment from each individual student is the driving force behind the organization and is reflected in the level of achievement reached by the individual and the program.

Band is a learning activity. Rehearsals are the means by which students learn, and by their very nature cannot be reproduced or made-up. Therefore it is imperative that students are present unless the absence is absolutely unavoidable. Excessive rehearsal absences will affect a student's performance. Although band directors frequently function as conductors, they are primarily teachers responsible for the musical and aesthetic education of each student in the band program. This is the reason we are absolutely insistent upon each student's daily participation. *Rehearsals are not optional and are reflected in the student's daily grade.*

Performances are viewed as tests: a performance is a learning experience that cannot be duplicated in a rehearsal hall or practice room; the level of concentration required in a public performance assists each student develop an

insight into their own level of performance; a performance is an important evaluation tool, allowing comparison of a student's performance in relation to classroom objectives presented and with past performances. Absences from performances are only excused in the event of an extreme emergency: serious family, religious holiday, or other reasons deemed excusable by the band director. *The band director must approve all absences from performance in advance.*

Finally, I take my job as a band director very seriously. The band as an organization provides a medium through which students progress academically, musically, and socially, musicianship, attitude, attendance, punctuality, conduct, and a desire for excellence are absolutely expected from each member of the Spring Hill Band. Therefore, individual practice and preparation are essential. No other discipline in education requires the high level of achievement from all participants as does musical performance. Through the level of commitment required we hope to better prepare our students for the responsibilities encountered throughout their lives.

➤ ***Equipment/Instruments***

Instruments should be maintained and in proper working order. With the exception of emergency repairs, all repairs should be done during the summer or during breaks. See the band director before you send your instrument for repair. He is able to fix some problems.

- ***Winds*** – will need to supply their own reeds. Trumpet players will need a straight mute and a cup mute.
- ***Percussion*** – will need to supply their own pair of medium yarn mallets, one pair medium rubber mallets, one pair general timpani mallets, and one pair snare sticks. These mallets should be from the approved list of the percussion instructor.

➤ ***Concert Dress Requirements***

Guys: long black pants, white shirt, long tie and dark dress shoes

Girls: long black pants, white top, dark dress shoes

Marching Band Policies

- **Requirement** - You must be in a winds or percussion class to participate in marching band.
- **Commitment** - Marching band is a commitment. Each band member is expected to keep his/her part of the commitment. When band members are missing from rehearsal and/or performances, the entire band is hurt. Band members are required to be at all performances and rehearsals. It is also important that you realize that a marching show is written to include a specific number of people on the field. Once a show is written, if a member drops out, there will always be an empty spot on the field where that person would have marched. Please consider this carefully before committing to marching band.

The marching band commitment includes:

- ✓ Attending every after school rehearsal
- ✓ Learning how to play your part (practicing at home)
- ✓ Not disrupting rehearsals
- ✓ Performing during rehearsals
- ✓ Giving 100% in each rehearsal and performance
- ✓ Being present and on time at every performance

➤ **Attitude**

Those who have a positive attitude, regardless of their individual skills, will always have a place in band. Regardless of your ability, if your attitude is not positive, if you are not doing your personal best to make the group successful, you should not be a part of this band. In fact, students who do not project an attitude that is positive and cooperative will be given the opportunity to change their personal perspective or else leave the organization. Those who have pride in themselves will generally project a positive attitude. Characteristics of a positive attitude include a generally cheerful outlook toward rehearsals and performances, cooperation in the preparation and maintenance of equipment and facilities, and an eagerness to do what is necessary to be successful. In short, the ideal band member is someone who is always willing to give their best for the good of the organization.

➤ **Behavior Guidelines**

- All band members are expected to follow the instructions of any teacher, staff member or chaperone *without question* unless said instruction is a violation of civil law or moral standards.

- All school rules and policies are in effect at all band functions.
- Any band member possessing or using any controlled substances, which include tobacco and alcohol, during any band activity is subject to immediate removal from the organization, referral to school authorities, and if applicable, the appropriate law enforcement agency.
- Band members will not play on or play with the equipment of others. This practice can lead to potential damage and a general lack of respect for the property of others. If you see someone picking up an instrument or equipment that is not theirs, remind them.
- Destructive activity will not be tolerated, whether it be something as seemingly innocent as playing on a wall, locker, or door with drumsticks, or bumping things with horns or equipment, or something more overt as deliberately damaging equipment, throwing objects, writing on walls or leaving trash around. An organization with class, mature members, and pride will not permit acts such as this. It is the responsibility of everyone to see that these types of things do not occur. If you see it, stop it. If they refuse to stop, notify a director, staff member, or chaperon immediately.
- Band members should not remove, play with, hide, or take all or part of the uniform of others. The uniform is obviously an essential part of the performance. If you have a problem with your uniform, don't take someone else's. See the uniform people for assistance. Take care of your own uniform.
- All students travel to any off - campus activity on the bus. If you wish to ride home from an event with your parents, they must sign you out in person, at the conclusion of the event, and you will be removed from the bus roster. Students will be released only to parents or guardians. Only the director may release students, not chaperons or staff. Please be aware of this policy -- it is for your protection as well as ours.
- Band members are expected to use good judgment and show respect for others in displaying affection. An impassioned embrace or more ardent demonstration of feeling is best kept for private moments.
- Any time there is a critical incident involving our people, our people and other band members, our people and "civilians", or any incident involving police or other authorities, the director is to be notified immediately.

- Any injury that occurs during a band function should be reported to the director without delay.
- At any band contest, festival, trip, or other function, band members should move from place to place in a group. Do not go off by yourself, especially after dark. To leave the site, you must have permission from the director.
- Food and drink are not allowed in the stands at football games. You will be given a break during third quarter. When you re-enter the band section, get rid of your food and drinks without being told.
- Students remain in their own row when in the stadium. It is important to present the image of discipline and pride at all times. The band plays only as a group, except when the percussion section plays in support of the cheerleaders. There should be no individual, indiscriminate playing.
- Only band members are allowed in the band section of the stadium.
- When the band "falls in" to march to or from any location, there is to be absolutely no talking. When we march in formation, we are observed by the public and by other bands, and our tradition of success demands that you exhibit the highest level of personal and ensemble discipline at all times. You are "performing" whenever you are in public, whether you are getting off the bus, marching to the stadium, or on break. Do not embarrass yourself and your friends by acting in an immature manner.
- Following any football game or competition, it is your responsibility to insure that all your equipment is put away correctly. Non-band personnel should wait outside the band room to help limit confusion and expedite dismissal.

➤ ***Registration and Consent/Health Forms***

Student Registration and the Consent/Health Forms are available for printing on the band website (www.springhillband.org). These forms are absolutely necessary for your child's safety and well being. Please feel free to add any additional information to the form that you think is necessary for your child's safety. We will always try to contact a parent or guardian when serious medical attention is needed, however, these forms are a requirement for any emergency medical attention that may be needed. In the rare instance where a student needs more extensive attention, we transport the student to the nearest hospital.

Mail completed forms to Mr. Daryl Jack at Spring Hill High School (1 Raider Lane, Columbia, TN 38401) with deposit. Forms and fees should be returned by posted due date on current year info sheet. Forms and fees received after this date may become alternates if the marching drill has already been written.

- **Fees** - The band fee is calculated to cover the operating budget of the marching band. (Refer to current year Info Sheet). This fee helps to cover part of the cost of transportation, drill writer's fee, student's shirts, entry fees, instructors pay, uniform maintenance, etc.

Any student with an outstanding balance as of May 1st from the previous school year will not be allowed to participate in marching band.

Financial payment plans and assistance are available. Any student or the parent of the student who requires a payment plan or assistance in meeting these financial obligations is encouraged to speak directly with the director in confidence. A written request is also required and will be treated with the utmost discretion and respect for the privacy of the student and family. All approved payment plans will be agreed upon by the band director and the student's parent(s) in writing. Any discussions of personal finances are kept in the strictest confidence. It is expected that any student and/or parent on a payment plan or receiving financial assistance will participate fully in all fundraising activities.

- **Band Camp**

Camps are held at Spring Hill High School. Camp is where we begin learning the drill and music for the upcoming marching season, so attendance is mandatory. It is also imperative that by band camp each student must have turned in a consent/health form.

During band camp the students will focus on the basics of marching. We will conduct many sectional rehearsals, full band music rehearsals, and marching rehearsals in preparation of the half-time show. Please make other arrangements for any doctor, dental, or any other appointments during this week.

- ***Freshman, New Marchers and Freshman Flags Day*** – (Refer to current year Info Sheet for date and time). Bring your instrument. Lunch will be provided by the SHHS Music Club.
- ***Freshman, New Marchers, Freshman Flags, Second Year Flags, Sophomores or Second Year Marchers Day*** – (Refer to current year Info Sheet for date and time). Bring your instrument. Lunch will be provided by the SHHS Music Club.

- **Full Band and All Flags – Uniform Fitting Day** - (Refer to current year Info Sheet for date and time). We will also do uniform fitting on this day. Bring your instrument and your lunch (a refrigerator will be available to store your lunch in). *See Note
- **Full Band and All Flags Camp** - (Refer to current year Info Sheet for date and time). Bring your instrument and your lunch (a refrigerator will be available to store your lunch in). *See Note

*NOTE: If a student leaves SHHS to eat, the Maury County Board of Education, Spring Hill High School, and the band director will not assume any responsibility for student actions or safety. All students are expected to return on time to rehearsals. Lunch breaks will last about 45 minutes.

➤ **Items Necessary for Rehearsals and Camp**

- ✓ Wear comfortable shorts & t-shirt
- ✓ Low-top athletic shoes and socks
- ✓ Individual water jug
- ✓ Sunscreen
- ✓ Instrument (sticks, mallets, flags, mouthpieces, reeds, etc.)
- ✓ Pencil
- ✓ Hat
- ✓ Sunglasses

Hats and athletic shoes are a must. **Sandals and bare feet are not appropriate for marching practice at any time.** Instructors and students often find that small towels are useful at practice, especially when wet and applied to the back of the neck during the heat of the afternoon.

Rehearsals are never canceled due to inclement weather. We will not usually rehearse outdoors in the rain, unless it is just drizzle or intermittent light rain. In the event of steady rain, we will rehearse indoors and go out at the first opportunity. Students should dress for the weather. Not having the proper attire is no reason for having a poor rehearsal.

➤ **Rehearsal Technique/Rehearsal Etiquette**

1. Be present and on time — you cannot reap the benefits of a rehearsal you miss. Don't make plans that involve leaving rehearsal early or arriving late. Often some of the most important teaching in a rehearsal happens at those times.
2. Be actively and intently involved in the rehearsal.
 - a. Just “going through the motions” during rehearsal is as bad as not being there. **Always be thinking about your performance.**

- b. Your only focus should be the objectives the ensemble is trying to achieve during that rehearsal. There is to be no unnecessary talking.
 - c. Members are expected to give their utmost efforts during rehearsals in the pursuit of excellence in performance — **any less is an insult to your peers, your staff, and yourself.**
 - d. Instructions given by directors and staff should be followed not just to the letter, but also in the spirit of the intent.
 - e. Horseplay, throwing ice or water, or other such activities will not be tolerated
3. The proper attitude during rehearsal affects the value of that rehearsal
- a. An instruction that has to be given twice robs the band of rehearsal time and focus. Don't cheat us all because you are not paying attention.
 - b. Be cooperative. Even if you don't understand the motivation for a rehearsal activity, have confidence that your staff does and execute as you are asked.
 - c. Disrespect towards directors, staff, and student leadership will never make the band more successful; **all students should show the proper respect for their peers, staff, and leadership**, and avoid exhibiting disrespectful attitudes such as eye-rolling, pouting, talking back, being unsupportive of directors and staff or in any way questioning any instruction or direction given.
 - d. **Being negative in rehearsal is a sure way to lessen the effectiveness of that rehearsal.** If you say things like "this will never work" there will probably be people around you that either believe what you say or are at least influenced by your opinion, and in either case they (like you) will be less productive.
 - e. Offer encouragement to your peers, instead of criticism. It takes a lot of pats on the back to erase the sting of a kick in the pants.
4. You can't be effective in rehearsal if you are unprepared.
- a. Arrive early enough to be in place, with all necessary equipment and materials, BEFORE rehearsal starting time.
 - b. Know all music/work that is due to be worked on in rehearsal. It is your responsibility to catch up should you be compelled to miss a rehearsal.
 - c. Have your materials organized - music in sheet protectors in notebook, coordinate sheets or dot books in order and readily available.

- d. Be certain your equipment is always in good working order.
- e. Be dressed for the weather. Not having the proper attire is not a satisfactory reason for having a poor rehearsal. Wear low-topped tennis shoes and socks for rehearsals. Caps and sun block are recommended.
- f. Never be an obstacle to the success of others. If you are keeping someone else from achieving their objectives, the entire organization is losing ground.

The Marching Band can only reach its highest level of success when each individual, each section, and each element are all at their highest possible effectiveness. It is the responsibility of each individual to do everything possible to reach that level, and to do nothing that would keep themselves or others from reaching their goals.

➤ **Attendance Policies**

Rehearsals, both during school and after school, are the means by which students learn and by the very nature cannot be “made-up.” Each student is greatly dependent on every other student. It is imperative that students be present for all rehearsals unless their absence is absolutely unavoidable. Unexcused rehearsal absences, lateness, and/or early departure will affect not only the student and band’s performance but may result in the student’s removal from marching band. Although the director frequently acts as conductor, he is the primary teacher responsible for the musical and aesthetic education of each student in the band program. For this reason, the director is absolutely insistent upon each student’s daily and full participation. *Rehearsals are not optional.*

*Early is on time,
On time is late,
Late is inexcusable.*

Absences from rehearsals, performances or any other activity are only excused in the case of illness of the student, death in the family a religious holiday, emergency or by special permission of the band director. Band director must approve all non-emergency absences from rehearsals or performances. Excessive absences, excused or not, may result in the student being removed from pending performances or being placed in an “alternate” status.

➤ **Student Pick-Up After Rehearsals and Performances**

Rehearsals usually end at the announced time and buses usually arrive from competitions and football games at the designated times. The director is accurate at estimating return times and ending rehearsals on time. Students

have specific duties and responsibilities that need to be completed before dismissal. Once completed, the students will then be released for pick up at the designated time in the parking lot in front of the band room. ***The round drive is designated for buses, band trailers, and front ensemble equipment, please do not block the gate or enter your vehicle in this area.***

Please be at school or make certain a ride is arranged for your student at the designated time. The director cannot leave until all students have been picked up.

➤ ***Equipment/Instruments***

Instruments should be maintained and in proper working order. With the exception of emergency repairs, all repairs should be done during the summer or during breaks. See the band director before you send your instrument for repair. He is able to fix some problems.

- ***Winds*** – will need to supply their own reeds and a lyre.
- ***Percussion*** – will need a selection of sticks and mallets as determined at audition. Details will be given by the percussion instructor.

➤ ***Uniforms***

We take pride in our uniforms. At competitions, judges and fans all comment on how good we look. Each new band member will be fitted for their uniform and shoes during either pre-band camp or another designated time. At that time, they will be shown how to properly care for his or her uniform.

Shoes – Each band member is required to have a pair of band uniform shoes. These can only be purchased through the Spring Hill High School Band. Shoes will be available to try on during the uniform fitting. The fee for the shoes is due on uniform fitting day which is held during band camp. (see band info sheet for cost)

Gloves – Each marching member required to wear gloves will be issued one pair at the beginning of each marching season. After that initial pair, each additional pair will be charged to the individual student. This includes the need to replace the initial pair due to loss, “wear and tear” and simply outgrowing the first pair provided.

Socks – Each marching member is responsible for providing their own pair of calf-high black “show” socks (recommend purchasing two).

Shirt – Each marching member will be issued a band shirt.

Band members are also supplied with a uniform bag and a raincoat which will remain at the school with the uniform, hats and plumes.

The uniform crew will handle all alterations. The uniforms are professionally dry-cleaned. Weekly cleaning of socks, gloves, band t-shirts, and shoes is the responsibility of each individual student.

The uniform has been custom designed and made to exact standards. Much time and energy went into the process resulting in our unique look. If a student loses or damages a part of his or her uniform, the student will have to replace the missing or damaged part.

➤ ***Proper Wearing of the Uniform***

When the band appears in uniform, every student must wear every part of the uniform exactly as intended. Jackets must be closed and fastened. Clean black socks must be worn. Only band shoes may be worn with the uniform. Athletic shoes are not an option. Hats other than the uniform hat are not allowed in uniform.

When wearing the formal band uniform, long hair must be up inside the hat and absolutely no jewelry (including earrings and watches) may be worn during performances.

Band shirts and jeans will be worn to marching performances where the band uniform is not worn.

Students are to wear their band shirt to all marching performances under your uniform.

When your band jacket is not being worn students will wear their band shirt with uniform pants or appropriate shorts. ***No pajama pants or sweat pants are to be worn.***

➤ ***Flags Uniform/Equipment***

Flag line uniforms are designed to be an integral part of each season's show. When the design process is finished, each flag line member will be properly fitted. Instructions for the care for these uniforms will be given at a later date. Each flag line member will be required to pay the cost of their shoes, makeup, additional costume components, and hair piece, etc.

Each flag line member will be assigned proper guard equipment. This must be returned to the band. If a student loses or damages a part of their uniform/ equipment, the student will have to replace the missing or damaged part.

➤ ***Contests and Festivals***

Contests, festivals, and other activities are important features of the band program. Through these activities we obtain valuable feedback about our progress as individuals and as a program. Although we never "live or die" by any one judge's or any panel's opinion of our performance, it is important that we learn the value of giving maximum effort and standing by the results as our best possible effort that day. Competitive performances are packed with emotion. Because of the time, work, and discipline required to produce award-winning performances, we develop great camaraderie within the organization. We share hardship, discomfort, *tedium ad nauseam*, fatigue, oppressive heat, chilling cold, long bus rides, disappointment, tears, success, and joy. Along with these emotions go high levels of tension, which often causes students to react immaturely. We learn to avoid these normal pitfalls and channel our energy and attention toward the goal of performance excellence and the ultimate success that will follow.

All members of the band stand with silent pride as scores are announced and graciously accept the results, regardless of outcome. We show our appreciation and respect for those who have earned the right to score ahead of us and gracefully accept our own successes. Many of our competitors will not understand that we are able to congratulate those who are ahead of us and appreciate their performance. Those are the people that will not ever know the true reason for participating in competition, but will mistakenly equate winning with coming in first. We will come in first when we deserve to based on our performance. Until then, we know "winning" is the state of every individual having endured the hardships, taken the chance of competing, and done their personal best in the pursuit of excellence. The band's image is based on each individual. Our public reputation is based on our appearance, our actions, and our projection of pride and organization. It is the responsibility of each member to insure that we present the best possible image at all times.

We will attempt to attend as many contests and festivals as we can during the marching season. These contests are typically on Saturdays. Please refer to the Band Schedule/Calendar for detailed information.

➤ **Bus Etiquette**

- Seniors board the bus first followed by juniors, sophomores, and freshman.
- All students must show band shoes and black socks to chaperone before boarding.
- Ride the bus you are assigned to.
- Remain quiet during roll call.
- Remain on the bus in your seat until told to leave.
- Always sit in the seat, bottom on the cushion.
- Stay seated while the bus is in motion.
- Keep all body parts inside the bus.
- No yelling or screaming on the bus.
- Only exit through the front door unless there is an emergency.
- Do not spray perfume in the bus.
- Food and drinks are at the bus driver discretion.
- Each student is responsible for making sure his or her trash is placed in the trash bags provided. As young adults, students are expected to clean-up after themselves.
- All personal electronics must have headphones.

If for any reason a student must leave a band activity prior to its completion the parent and student must sign out with the band director (prior notice required.)

No students are allowed on the bus during an event without permission from the band director.

Students must adhere to all bus driver and chaperone instructions at all times. Students who disobey the bus driver or chaperones will be moved to the front of the bus and appropriate action will take place.

Individual Opportunities

All-Midstate Band, All-Midstate Jazz Band, All-State, Solo and Ensemble, and other Honor Band activities provide students with the opportunity to excel individually on their instrument and to receive recognition for their musical achievements.

Honor Bands – Auditions for All-Midstate Band and All-Midstate Jazz Band are held in late November or early December. Students in grades 9-12 are eligible for All-Midstate Band. Students in grades 10-12 are eligible for All-

State Band. Students perform required music (available in the Band Office), scales, and sight-reading (no scales for Jazz auditions). The audition process ranks the students from Middle Tennessee on their specific instruments. Students selected for one of the Mid-State ensembles prepare and present a concert during the Spring semester (usually in January). The top students from the All-Midstate Band are selected for All-State status and also present a concert during the Tennessee Music Educators Association State In-Service Conference, usually held in March or April.

To be eligible for these auditions, students must be members in good standing of the band program and pay an audition fee. This requirement does not apply to Mid-State Jazz Band, as there is at present no established Jazz program at SHHS. Any student in grades 9-12 is eligible to audition for Mid-State Jazz.

There are always outstanding musicians in the Spring Hill Band, and we strongly encourage widespread participation in these activities. Often, colleges and universities use membership in these organizations as partial criteria for music scholarship consideration.

Other "Honor Band" activities may be available to Band students through the year, either based on audition or application. Students will be notified of these opportunities.

Solo and Ensemble Festival, held in February, also give students opportunity to excel individually or in small instrumental groups. Students may select their own music (with director approval) or the director will assist in the selection. Students should allow at least four weeks of preparation time for the festival. There is an entry fee for each participant.

Private Lessons

Private lessons are the key to developing an outstanding musical organization. Students who take professional, private lessons show rapid improvement in individual ability. As these students improve, their excitement towards practicing increases, they continue to improve, and they become a stronger contributor to the overall success of the band. Private instruction has a great impact on the individual student and on our band program both this year and in the future. Private lessons on most instruments are available from instructors approved by the director. These lessons are scheduled after school. Lessons are also available during the summer. The key to satisfactory results from private instruction is to start as soon as possible ... SO START NOW.

Spring Band Trips

Why Do We Take Trips?

1. To provide our students with unique opportunities by visiting universities, musical venues, historical and/or educational sites, unlike any that they would experience at other times of the year.
2. To provide our students with a life-experience through traveling that will contribute to their educational growth and maturity.
3. To reward each student for the many hours of hard work and service that they provide for their school and community.
4. To strengthen unity between all students and to provide a bonding experience.

Are Students Required to Participate in Trips?

No. But in order to participate in the band trip you must be enrolled in marching band and both the Fall and Spring Band Classes (with the exception of students in the flag line).

Awards

To be eligible for awards students need to be enrolled in both semesters of a band class and be a member of marching band.

Senior Awards

John Phillip Sousa – for outstanding senior (picked by the director)

Patrick Gilmore – for senior who contributes to the band program
(picked by the director)

Wing Award – best buddy to freshman (picked by the director)

Junior Awards

Director's Award – most outstanding junior (picked by the director)

Sophomore Awards

C. Clyde Farmer – most outstanding sophomore (picked by the director)

Freshman Awards

Outstanding Freshman Award – most outstanding freshman
(picked by Senior Class)

WOW Awards – to anyone who makes the director say WOW

(picked by the director)

Block S - is earned by playing the C, F, Bb, Eb, Ab, and Db concert scales memorized for the Band Director or make Mid-State Band. This needs to be done before Spring Break.

10th Grade Star – is earned by making Mid-State Band or by playing Gb, B, E, A, D and G major scales memorized.

11th Grade Star – is earned by making Mid-State Band or by playing the A, D, G, C, F and Bb minor scales memorized.

12th Grade Star – is earned by making Mid-State Band or by playing the Eb, Ab, Db, Gb, B, E minor scales memorized.

Chevron - Each student who participates in a band class for two semesters and marching band will receive a chevron. Flag members will receive a chevron for being in marching band.

Fundraising

Fundraising serves two purposes, which are to raise funds for the longer term needs or special activities and to give students the opportunity to offset their band fees. Fundraising will continue to be an important activity. The band continues to move in a very positive direction. This requires a commitment from every band member to become involved in fundraising.

The Fundraising Committee has secured our 501(c)(3) not-for-profit status. This determination will allow us to apply for a variety of grants and fund raising programs. We will also be able to solicit funds from larger corporations and employers who require their donation to be made to not-for-profit organizations.

We are offering a number of fundraising activities which will allow the parents and students the opportunity to raise funds for equipment and growth projects as well as for the individual band member accounts. All fund raising activities are subject to change.

➤ **Activities**

Advertising/Sponsorships

This activity will target businesses and individuals for their support of the band program through the financial sponsorship of the band. This will consist of advertising their name/logo on a banner to be displayed at home

football games. The level of sponsorship will determine the level of name recognition. We encourage all parents to check with their employers who may be willing to make a monetary donation to the band. Depending on the amount of the donation, we can add the business name/logo on the banner as well as on the band trailer. All businesses making a donation will get their name/logo on the home page of the Spring Hill Band website.

Summer Car Washes

There will be several car washes held at various locations around our community. The students will organize and operate these car washes under the direction of the booster organization.

Kroger Cares Program (student account)

This program provides a percentage of the purchases made with a pre-paid Kroger card to be donated by Kroger into the band's general fund. This has proven to be a helpful donation for many organizations and one that can be expanded to people outside your immediate family as a way to help meet the band goals.

Golf Tournament

The funds from this event will go towards the General Band Fund to help meet our operating budget. We will need the support of all band families in one way or another – finding sponsors or donors, working the event, helping to promote the event, etc.

We are always open to new ideas and other fundraising opportunities may arise. When they do, the information will be publicized through the Band Boosters e-mail, the band website and information will be sent home with each student.

➤ **Student Accounts**

Each member of the marching band will have a student account. This is where all fees, charges, payments and fund raising collections will be posted (unless noted otherwise). Check with Mr. Jack at any time to see your student's balance.

As funds are earned in the student account – those funds can be designated throughout the year for band fees, shoes, band trips, etc.

➤ **Transfers of funds to other organizations**

Under no circumstances may funds from a student activity account be transferred to another booster club or to any other organization – profit or non-profit – even if that organization is sponsored by Spring Hill High School.

➤ ***Transfer of funds between student activity accounts***

Transfer of funds between student activity accounts of non-related band members is not permitted. If a student leaves the band because of graduation, transfer, or for any other reason, the balance remaining in the student activity account will be transferred to the general fund. One exception to this policy may be considered by the board: the parent or guardian of the departing student may request that the balance in the student's account be transferred to a sibling or other family member who lives in the same household. The transfer may be made for a current band member, or for a family member who is expected to participate in the band program at a future date. The family must specify the date on which the future student will enroll in the Spring Hill High School band program. The specified date must be within one (1) year of the date on which the request is made. If the student has not enrolled in the band program by the specified date, the excess funds will be released to the general fund.

Spring Hill High School Band Boosters (Parent) Organization

➤ ***What is the Band Boosters (Parent) Organization?***

This is an organization of parents and friends of the Spring Hill High School Band that provides support for the band program in every way imaginable. It is the support of the Band Boosters that enables us to provide the full band program we have at SHHS. We are heavily dependent upon the Band Boosters as our cheering section at competitions, for transportation of our equipment on the field at performances and games, for logistics for our many activities, for uniform maintenance, for administrative support, and for financial support.

Every parent who wishes to be a part of the Band Boosters may do so and is welcome. ***The band program needs a strong parent support group in order to be successful.*** Band Booster meetings are held the first Tuesday of the month at 6:00 p.m. in the band room. If you are unable to attend, you can still be a part of the parent group by participating in a number of activities. We encourage every parent to serve as a chaperone at least once throughout the year. The following are descriptions of the different ways parents can be involved.

➤ **Parent Volunteer Opportunities**

- **Food Committee** –
 - Band Camp - provide morning and afternoon snack and lunch. Volunteers needed to: setup and cleanup, prepare and serve food, make contacts for donations, pick-up donations and purchase food from merchants.
 - Contests, Concerts and/or other Activities - provide snacks and/or lunch. Volunteers needed for food donations.
- **Chaperones** - Travel with the band to football games, competitions, and festivals. Being a chaperone is a way to share your child's experience in the band, make new friends, and to see other bands perform. Chaperones are responsible for overseeing the students from the time the band leaves the school until the band returns. They are to stay with them at all times.

Discipline of the students, however, is the sole responsibility of the director. In addition, the director is the decision maker regarding scheduling, arrivals, and departures. Information flows from the director through the chaperones to the students.

Chaperoning can be hard work. The hours are long. Nevertheless, the rewards are great and accompanying the finest (and most well behaved) young people in Maury County as they take their show on the road is an experience you will never forget. If interested in being a chaperone, or for more information on becoming a chaperone, please call the band office.

Responsibilities:

- ✓ Report to the band office at students report time.
- ✓ Get chaperone badge and information as to which bus to ride.
- ✓ Help make sure students bring everything they need.
- ✓ Help students change into uniform, if necessary.
- ✓ Watch students...be where they are.
- ✓ Help put out and remove seat/bleacher covers before and after event.
- ✓ Help plume or deplume band hats.
- ✓ Sit in stands next to band.
- ✓ Monitor band seats during second quarter, half time, and third quarter.
- ✓ Help make sure students hang up uniform correctly.

- ✓ At a contest please return to the bus with students to help as they change out of their uniforms.
 - ✓ Call roll on the bus before we leave.
 - ✓ After the buses return to school and the students leave the bus check for any items left on bus.
 - ✓ Remove the sign from the bus and place it in the bus bag and turn in your badge.
 - ✓ When a student has a medical problem contact the band director.
 - ✓ Help enforce bus rules.
- **Uniform Crew** - Help with fitting, managing, alterations (this requires sewing ability) and repair of our uniforms. Responsible for matching jackets with pants and bag upon return from dry-cleaners. Responsible for distributing and collecting uniforms before and after every game and competition.
 - **Flags** – Cutting and sewing flags.
 - **Fund Raising Committee** - Helps implement the various fundraisers throughout the years.
 - **Pit Crew and Trailer Pullers** – Must report at least 15 minutes prior to student report time. Assist with organization and transportation of band equipment from band room to performance field or from the trailer to the performance field during the marching season. Reverse the process after the performance. Responsibilities include monitoring the loading and unloading of trailers, parking the trailers when the students have finished unloading at them at school and return keys to director.

Various other committees will often arise, if you have a special talent or desire to help the boosters in any other way, please feel free to come to the Band Booster meetings and share your support with the group.

Spring Hill High School Music Club By-Laws

➤ **ARTICLE I – NAME**

The name of the organization shall be the Spring Hill High School Music Club.

➤ **ARTICLE II – OBJECTIVES**

The particular objects for which this association is formed are:

- To create a closer relationship between parents, students, and the band director
- To help foster a deeper interest in music within the students, parents, and community
- To create a working relationship with the band, community, and parents as a whole
- To associate itself with and assist in the financial betterment of the band
- To defend and uphold the administration in all matters and things pertinent to the band to be and to remain within the jurisdiction of the school system and the band director.

➤ **ARTICLE III – MEMBERSHIP**

Membership in this association shall consist of the parents/guardians of current Spring Hill High School band members, interested school patrons, band directors, and school principals. Only parents/guardians of band members are eligible to hold office and vote at meetings.

➤ **ARTICLE IV – COMMITTEES**

Committees may be formed by the executive board when necessary.

➤ **ARTICLE V – MEETINGS**

Meetings shall be held on an as needed basis. All members shall have voting privileges at the general meetings. Members must be present to vote. A motion will pass with a simple majority vote.

➤ **ARTICLE VI – POLICIES**

A. Said organization is organized exclusively for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue code, or corresponding section of any future federal tax code.

B. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda or otherwise attempting to influence publishing or distribution of statements, any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of the document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c) (3) of the Internal Revenue code, or corresponding section of any future tax code, or (b) by and organization, contributions to which are deductible under sections 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

C. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively or such purpose.

D. A checking account will be maintained for all monies received and distributed by the treasurer. Properly documented receipts must be presented for all reimbursements. The band director may not be authorized to sign checks of the clubs checking account.

E. Expenditures should be voted on by the club membership present at any meeting, notwithstanding letter (I) below.

F. The SHHS Music Club must submit a Fundraiser Request Form to the principal along with a Use of Facility Form if the SHHS facility is to be used.

G. The club's account books will be reviewed by a third party. The club will follow the laws set by the State of Tennessee and the Maury County Board of Education regarding who is eligible to audit the books.

H. Fundraisers must be voted on by the membership and pass with a majority vote of members present.

I. In the event a situation or event arises in which the Band Director determines that there is a need to spend money(ies) from the General Fund of the Spring Hill Music Club, the Band Director shall inform the president of said need as soon as possible. The President, in verbal consultation with the Board of Directors, is authorized under the By-Laws of the Spring Hill Music Club to spend and/or verbally instruct the Band Director, an appropriate SHHS Music Club Board Member or project/committee chairman to spend up to \$500 for an individual occurrence. This authorization shall be limited up to and including \$2000 per term of the existing Board of Directors provided the President received the verbal approval for this expense from the majority of the Board of Directors and the Band Director. The President shall notify the members of the SHHS Music Club at the next membership meeting of said expense(s) and instruct the Secretary to properly document the expense in the minutes of said meeting.

➤ **VII – OFFICERS**

The Board of Directors shall consist of a president, a vice president, a secretary, a treasurer and the Band Director.

1. The president shall preside at all meetings of the association. The president may not be a faculty or staff member of Spring Hill High School.

2. The secretary shall keep the minutes of all executive board and association meetings and make these available to the membership through a written report.

3. The treasurer shall be responsible for the receiving all money collected, issuing a receipt to cash amount, and depositing it in a bank that is convenient to him or her. The treasurer shall sign all checks. The treasurer shall provide written financial statement at each meeting. All expenditures are to be reviewed and approved by the Band Director. The treasurer may not be a faculty or staff member of Spring Hill High School.

4. The vice president shall assist the president of the club and shall conduct meetings in the absence of the president.

➤ **VIII – NOMINATIONS AND ELECTIONS**

At the March club meeting, a nominating committee shall be formed to present a slate of potential officers (who meet the requirement for holding office) for the following school year. The committee will take suggestions for nominations from the floor and may solicit other possible nominations from qualified members. The committee will contact each nominee and secure an agreement from the nominee that they are willing to run for office. Only

nominees who agree to run shall be on the ballot. Officers shall be elected at the next club meeting. Nominations may be taken from the floor prior to the election. The new nominee must be present to be added to the ballot and must agree to run. The nominating committee will preside over the election and will count the votes. The nominating committee will announce the election results.

The term of office shall be one year or until a successor is elected. The new term of office shall begin on June 1st. The outgoing executive board should meet with the new board in the interim and help them prepare for the following year. If the outgoing board is unwilling or unable to meet with the new board then the new board will begin its duties on the first day of summer break.

Officers must have a student in the band during his or her term in office. In the event that an officer's child drops out of band, that officer will no longer be able to serve. The executive board shall appoint a replacement for the remainder of the term.

In the event an officer resigns from the board the remaining executive board shall appoint a replacement for the remainder of the term.

➤ **AMENDMENTS**

Possible amendments to the by-laws must be presented to the members a general meeting. The By-laws may be amended by a two-thirds vote of members present at the next general meeting.

➤ **GOVERNMENT**

“ROBERT’S RULE OF ORDER, REVISED” shall govern this club in all cases to which they are applicable in so far as they are not inconsistent with these By-laws.